

Party & Corporate Event Package

Couples will have the use of our beautiful reception hall. Our pricing allows for a **4-hour event**. Each additional hour will be \$150. Tax and additional services will be added to the regular rental rate.

Parties & Corporate Events Package Includes:

- Exclusive use of The Center
- Prior "Day of" setup and decorating
- Round and rectangle tables placed upon request
- Elegant cushioned black chairs
- Choice for caterer
- Use of cocktail & serving bar
- Partial set-up; tables
- Partial clean-up
- On-site parking

Day of the Week

Rental Rate

Monday – Thursday	\$400
Friday	\$600
Saturday	\$800
Sunday	\$550

Please Note:

- A deposit of \$500.00 is required and cashed to hold the date. The deposit is applied towards the total balance of the rental. If the event is cancelled, the deposit is non-refundable.
- **Payment Terms:** After the initial deposit to hold the date, 50% of the remaining balance will be due 30 days prior to the event and the second 50% will be due 10 days prior to the event.
- A \$250 Damage Deposit is required and will be returned after evaluation of any damage is complete.
- The Center requests a final count of guests 14 days prior to the event.
- Off-season months of January & February are qualified for a 10% discount.